



**SPCB
CONNECT**

HOW TO RENEW YOUR LICENSE

Don't have a
Connect Account?

REGISTER NOW



Click Register Now!

Need Help?
[Registration Guide](#)

Register
NOW!

Navigate to: Connect

<https://connect.pestboard.ca.gov/login/>

Log in using your registered email and password.

Log In

[Registration and Login Help](#)

User Name (Email) *

Password *

[→\] Log In](#)

[Click here to Register](#)

[Forgot Password?](#) [Forgot User Name?](#)

Before you renew, you must make sure your license is linked to your Connect account.



If you have already linked your license, go to the next slide.

If your license expires this year, you will see a blue “Renew License” button next to it in early May.

The screenshot shows the Structural Pest Control Board (SPCB) website interface. At the top left is the SPCB logo. The main header reads "Structural Pest Control Board". Below the header, a "Welcome Licensee!" message is displayed. A "Licenses" section contains a "License Link" button. A table lists license information with columns for License Type, License #, Issuance Date, Effective Date, Expiration Date, License Status, and Actions. A single license entry for "Field Representative" (FR 12345) is shown, with an expiration date of 6/30/2026 and a "Renew License" button in the Actions column. A red box highlights the "Renew License" button, and a red arrow points from a dark blue callout box to it. The callout box contains the text: "Select the button to begin your renewal." Below the table is a pagination control showing "Showing 1 - 1 of 1".

LICENSE TYPE	LICENSE #	ISSUANCE DATE	EFFECTIVE DATE	EXPIRATION DATE	LICENSE STATUS	ACTIONS
Field Representative	FR 12345	06/19/2018	06/19/2018	6/30/2026	Active, Inactive	Renew License

Select the button to begin your renewal.

CURRENT RENEWAL FEES

License Type	If submitted by June 30	If submitted after June 30
Applicator	\$35.00	\$52.50
Field Representative	\$45.00	\$67.50
Operator	\$150.00	\$225.00

ATTENTION

If you have unpaid fines, an order of abatement, or a family support hold, you cannot renew online and will not see the renewal button. Instead, you will receive a renewal notice by mail in May.



YOUR ACTION REQUIRED

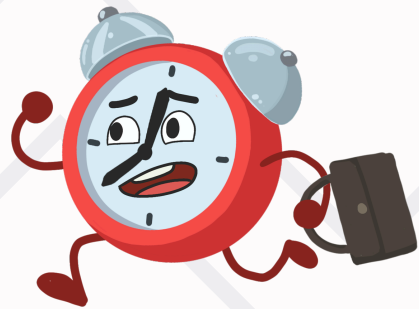


If you are due to renew this year and do not see a Renew License button AND you have not received a renewal in the mail by June 1, please email pestboard@dca.ca.gov. Include your full name, license type/number and current address.

IMPORTANT DEADLINES



Continuing Education must be completed on or before June 30 of the year of renewal. Hours completed after the expiration date are not valid for this renewal cycle.



Licenses not renewed by June 30, will become delinquent.



Delinquent licensees cannot legally work until their license is renewed.

TAB #1 Instructions & Disclosures

1. Read the Instructions & Disclosures

Structural Pest Control Board Pre-Prod [Online Application Guides](#)

[Back to Dashboard](#)

Renewal Application for Structural Pest Control Applicator License

Instructions & Disclosures (checked) | Personal Information (checked) | Renewal Questions (checked) | Attestation (checked) | Fee and Payment (X)

YOUR APPLICATOR LICENSE EXPIRES ON JUNE 30

Your renewal application must be submitted by June 30. After that date, you may not perform any licensed work until your license is renewed. Renewals submitted after June 30 are considered delinquent and require a 50% late fee. The delinquent period runs from July 1 to September 30. After September 30, licenses cannot be renewed and will be canceled. The date you submit your application determines whether it is on time or delinquent.

All required continuing education (CE) must be completed by June 30. CE certificates must be dated within the three-year period prior to the expiration date. The delinquent period does not extend the June 30 CE deadline. If you hold more than one license, certain categories of hours may be applied to more than one license type.

You must keep your CE certificates for three years in case of audit.

APPLICATORS CONTINUING EDUCATION REQUIREMENTS

Branch(es) Licensed	Total Hours	R&R	Pesticide Use and Application	Integrated Pest Management
Branch 2	12	4	6	2
Branch 3	12	4	6	2
Branches 2 and 3	12	4	6	2

Notice: Effective July 1, 2012 the California Department of Tax and Fee Administration and Franchise Tax Board may share taxpayer information with this agency. You are obligated to pay your state tax obligation and your license may be suspended if the state tax obligation is not paid.

IMPORTANT: Your new pocket license will be mailed to the Mailing address present in the Personal Information Tab.

If this address is incorrect, you must submit a [Change of Address](#) form and wait for it to be processed before submitting this renewal. Email the completed form to: pestboard@dca.ca.gov.

If you have questions, call the Licensing Unit at 916-561-8704.

Save & Continue **Save & Exit**

2. Click "Save & Continue" to move to the next tab

TAB #2 Personal Information - No Changes to Personal Information

1. Review the information on this page.

Back to Dashboard

Renewal Application for Structural Pest Control Applicator License

Personal Information This information cannot be updated online.

Instructions & Disclosures ✓
Personal Information ✓
Renewal Questions ✓
Attestation ✓
Fee and Payment ✗

License Number * FR 12345 Expiration Date * 6/30/2026

First Name * Licensee First Name Middle Name Licensee Middle Name Last Name * Licensee Last Name

SSN or ITIN * 123-45-6789 Date of Birth * 4/12/1996

Personal Email Address * melissa.zanetta+ra68586@dca.ca.gov

Phone Number * 111-111-1111

Mailing Address

Mailing Address - Line 1 * 1234 Licensee Street Mailing Address - Line 2

Country * UNITED STATES State * California City * Sacramento Zip * 12345

Other Address

Other Address - Line 1 1234 Employment Street Other Address - Line 2

Country UNITED STATES State California City Sacramento Zip 12345

Save & Continue Save & Exit

2. If ALL information is correct, click "save and continue".

Jump to page 14 of guide!

TAB #2 Personal Information - Incorrect Address

1. Review the information on this page.

Back to Dashboard

Renewal Application for Structural Pest Control Applicator License

Personal Information This information cannot be updated online.

Instructions & Disclosures

Personal Information

Renewal Questions

Attestation

Fee and Payment

License Number * FR 12345 Expiration Date * 6/30/2026

First Name * Licensee First Name Middle Name Licensee Middle Name Last Name * Licensee Last Name

SSN or ITIN * 123-45-6789 Date of Birth * 4/12/1996

Personal Email Address * melissa.zanetta+ra68586@dca.ca.gov

Phone Number * 111-111-1111

Mailing Address

Mailing Address - Line 1 * 1234 Licensee Street Mailing Address - Line 2

Country * UNITED STATES State * California City * Sacramento Zip * 12345

Other Address

Other Address - Line 1 1234 Employment Street Other Address - Line 2

Country UNITED STATES State California City Sacramento Zip 12345

Save & Continue Save & Exit

If there has been a change to your address, submit a [Request for Change of Address form](#). See next slide for more info!



2. Click "Save and Exit," then wait for your address to update in Connect before completing the renewal application.

Request for Change of Address Form

STATE OF CALIFORNIA
dca DEPARTMENT OF CONSUMER AFFAIRS
BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
STRUCTURAL PEST CONTROL BOARD-LICENSING UNIT
2005 EVERGREEN STREET, STE. 1500 SACRAMENTO, CA 95815
P 916-561-8704 | F 916-263-2469 | WWW.PESTBOARD.CA.GOV

REQUEST FOR CHANGE OF ADDRESS
(To be filed by licensee)

Field Representative Active
(employed by registered company)

Operator Inactive
(not currently employed by registered company)

Applicator

FOR BOARD USE ONLY	
Effective Date	Checked by
License No	

In accordance with Section 1911 of the California Code of Regulations, when a field representative/operator/applicator changes his/her address, the licensee shall notify the Structural Pest Control Board within ten days. There is no fee for a change of address. If you are currently employed by a registered company, do not send your license to the Board. If you are not currently employed by a registered company, you must return your license to the Board.

DO NOT RETURN YOUR POCKET LICENSE TO THE BOARD.

PLEASE PRINT OR TYPE

Name of Licensee (First)	(Middle)	(Last)	License Number(s)
Residence Address			Telephone Number
			Area Code ()
(City)	(State)	(Zip Code)	
Signature of Licensee			Date

If you need to update your address, please complete the Request for Change of Address form.

Be sure to write "FOR RENEWAL" on the top of the form to ensure the information is processed for your renewal.



Email the form to PestBoard@dca.ca.gov



Allow up to 10 business days for processing. Check your Connect account periodically for the address update.

TAB #3 - Renewal Questions

Military Question:

Instructions & Disclosures ✓

Personal Information ✓

Renewal Questions ✓

Attestation ✓

Fee and Payment ✕

Renewal Questions

Military Question This is optional

Business and Profession Code Section 114.5 requires all boards, bureaus, committees, and commissions within the Department of Consumer Affairs to ask whether an applicant or licensee is serving in, or has previously served in, the military. Answering this question is optional.

Are you currently serving, or have you previously served, in the military?

Yes No

Continuing Education Certification:

Continuing Education Certification

Enter the total number of continuing education hours you completed.

Please enter the total number of continuing education hours you have completed. *

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Upload Certificates:

Upload Certificates:

IMPORTANT: You must upload your continuing education (CE) certificates showing that all required hours were completed by June 30. You are subject to CE audit, during which your certificates will be verified.

Upload your certificate(s) by dragging and dropping them into the upload box, or by clicking the box to select your file(s).

Drag and drop files here to upload, or click this area to browse your folders.

TAB #3 - Renewal Questions, cont.

The screenshot shows the 'Structural Pest Control Board' website in 'Pre-Prod' mode. The main page is titled 'Renewal Application for Structural Pest Control Board' and is currently on the 'Renewal Questions' tab. A sidebar on the left shows progress indicators for 'Instructions & Disclosures', 'Personal Information', 'Renewal Questions', and 'Attestation'. The main content area includes a 'Military Question' section with a radio button for 'No', and a 'Continuing Education Certification' section with a text input field containing '12'. A red warning message states: 'IMPORTANT: You must upload your continuing education (CE) certificates showing that all required hours were completed by June 30. You are subject to CE audit, during which your certificates will be verified.' Below this is a file upload area with a 'Drag and drop files here to upload, or click this area to browse your folders.' instruction. An 'Open' file dialog box is overlaid on the page, showing the 'Desktop' folder containing a sub-folder 'Continuing Education Certificates'. This folder is open, displaying a list of files: 'IPM', 'Other', 'Pesticide Application and Use', 'Rules and Regs', and 'Technical'. All files are Adobe Acrobat PDFs, dated 2/26/2026 12:41 PM. The 'Open' button in the dialog is highlighted with a red box, and a red arrow points from a text box to it.

Name	Date modified	Type
IPM	2/26/2026 12:41 PM	Adobe Acrobat D...
Other	2/26/2026 12:41 PM	Adobe Acrobat D...
Pesticide Application and Use	2/26/2026 12:41 PM	Adobe Acrobat D...
Rules and Regs	2/26/2026 12:41 PM	Adobe Acrobat D...
Technical	2/26/2026 12:41 PM	Adobe Acrobat D...

Select the files you want to upload and click "Open".

TAB #3 - Renewal Questions, cont.

Once your certificates are uploaded, they will appear here.

The screenshot shows a 'Linked Files' section with a table containing five rows of certificates. Each row has a 'Type' column with the value 'Continuing Education Certificate', a 'File Name' column with various PDF titles, and an 'Actions' column with icons for viewing, downloading, and deleting. Below the table are two buttons: 'Save & Continue' and 'Save & Exit'.

Type	File Name	Actions
Continuing Education Certificate	Pesticide Application and Use.pdf	View Download Delete
Continuing Education Certificate	Rules and Regs.pdf	View Download Delete
Continuing Education Certificate	Technical.pdf	View Download Delete
Continuing Education Certificate	IPM.pdf	View Download Delete
Continuing Education Certificate	Other.pdf	View Download Delete

Click "Save and Continue"

TAB #4 - Attestation

Read the attestation carefully, and check the box to confirm you understand it.

The screenshot shows a web form titled "Attestation". At the top left is a green refresh icon. Below the title is a large text area containing a legal disclaimer: "I certify under penalty of perjury under the laws of the State of California that I have completed the continuing education requirements necessary for the renewal of my license as required by Business and Professions Code sections 8593(a) and 8593.1 and California Code of Regulations section 1950; that all statements and representations made in this application and any supporting attachments are true and correct; that I am the applicant named below and legally responsible for the accuracy and completeness of this application; that I understand I am subject to a continuing education audit during which my completion certificates will be verified; and that any false, misleading, or omitted information may result in disciplinary action, under Business and Professions Code section 8641, by the Structural Pest Control Board." A red box highlights this text, and a red arrow points to a small blue checkbox on the left side of the text. Below the text are two input fields: "Signature" and "Date". The "Signature" field contains the text "Renewal Candidate" and has a red arrow pointing to it. The "Date" field contains "08/17/2026" and has a red arrow pointing to it. At the bottom left of the form are two green buttons: "Save & Continue" and "Save & Exit". A red arrow points from the "Save & Continue" button to a callout box at the bottom left. A red box at the bottom center contains the text "Type your name and the date.", with two red arrows pointing from it to the "Signature" and "Date" fields respectively.

Click
"Save and Continue"

Type your name and the date.

TAB #5 - Fee and Payment

Instructions & Disclosures	✓
Personal Information	✓
Renewal Questions	✓
Attestation	✓
Fee and Payment	✗

The Fee and Payment tab will appear once all other tabs have a green circle with check mark

TAB #5 - Fee and Payment

Renewal Application for Structural Pest Control Applicator License


Fee and Payment

Do not click Pay and Submit button more than once. Otherwise, you may be charged multiple times for the application and service fee.

Fee Description	Fee Amount
Triennial Renewal - Applicators	\$ 100.00
Service Fee 2.3%	\$ 2.30
Total	\$ 102.30

Credit Card

Payment Information



Card Number:

CVV:

Expiration Date: Month: Year:

Billing Information

Copy Details From Application

Required Fields:

First Name:

Last Name:

Street 1:

Street 2:

Country:

State/Province:

City:

Zip/Postal Code:

Enter your credit card and personal information.

Once all info is entered click "Pay & Submit"



Do not click the Pay & Submit button more than once. Otherwise, you may be charged multiple times for the application and service fee.

RENEWAL RESOURCES

Renewal Help: <https://www.pestboard.ca.gov/howdoi/renew.shtml>

Continuing Education: <https://www.pestboard.ca.gov/ce/index.shtml>

Renewal FAQs: https://www.pestboard.ca.gov/orph/renewal_faq.pdf



STRUCTURAL PEST CONTROL BOARD

QUESTIONS?

Contact Us!

Email: PestBoard@dca.ca.gov

Licensing Unit: (916) 561-8704

Website: pestboard.ca.gov